

<b>CHAPARRAL</b>	<b>KINDERGARTEN Full Time  (In PM class)</b>	<b>GRADE 1 – 6 AM &amp; PM</b>
<b>MONTHLY</b>	<b>\$840</b>	<b>\$510</b>
<b>EARLY DISMISSAL</b>	<b>INCLUDED</b>	<b>INCLUDED</b>
<b>ORGANIZATIONAL/ PD DAY</b>	<b>INCLUDED</b>	<b>INCLUDED</b>
<b>SPRING/ WINTER BREAK</b>	<b>INCLUDED</b>	<b>\$20/DAY</b>
<b>SUMMER CAMP</b>	<b>FAMILIES WILL RECEIVE CAMP REGISTRATION PACAKGES EARLY SPRING. CAMP REGISTRAION CAN BE DONE WEEKLY OR FOR THE FULL SUMMER. FAMILIES NOT UTILIZING THEIR CHILD CARE SPACE DURING THE SUMMER WILL BE REQUIRED TO PAY A \$200/MONTH SPOT HOLD FEE TO GUARANTEE THEIR SPACE FOR FALL.</b>	
<b>FIELD TRIPS</b>	<b>INCLUDED</b>	
<b>DROP IN FEES</b>	AM \$20.00 PM \$25.00 AM & PM \$45.00	EARLY DISMISSAL \$45.00 FULL DAY \$60.00 CAMP DAYS \$60.00

<b>DOUGLAS GLEN</b>	<b>KINDERGARTEN Full Time  (In PM class)</b>	<b>GRADE 1 – 6 AM &amp; PM</b>
<b>MONTHLY</b>	<b>\$885.00</b>	<b>\$565.00</b>
<b>EARLY DISMISSAL</b>	<b>INCLUDED</b>	<b>INCLUDED</b>
<b>ORGANIZATIONAL/ PD DAY</b>	<b>INCLUDED</b>	<b>INCLUDED</b>
<b>SPRING/ WINTER BREAK</b>	<b>INCLUDED</b>	<b>\$20/DAY</b>
<b>SUMMER CAMP</b>	<b>FAMILIES WILL RECEIVE CAMP REGISTRATION PACAKGES EARLY SPRING. CAMP REGISTRAION CAN BE DONE WEEKLY OR FOR THE FULL SUMMER. FAMILIES NOT UTILIZING THEIR CHILD CARE SPACE DURING THE SUMMER WILL BE REQUIRED TO PAY A \$200/MONTH SPOT HOLD FEE TO GUARANTEE THEIR SPACE FOR THE FALL.</b>	
<b>FIELD TRIPS</b>	<b>INCLUDED</b>	
<b>DROP IN FEES</b>	AM \$20.00 PM \$25.00 AM & PM \$45.00	EARLY DISMISSAL \$45.00 FULL DAY \$60.00 CAMP DAYS \$60.00

<b>JJ O'BRIEN</b>	<b>GRADE 1 – 6 AM &amp; PM</b>	<b>GRADE 1 – 6 AM or PM</b>	<b>KINDERGARTEN AM or PM</b>
MONTHLY	\$505	\$385	\$385
EARLY DISMISSAL	INCLUDED	INCLUDED	INCLUDED
ORGANIZATIONAL/ PD DAY	INCLUDED	INCLUDED	INCLUDED
SPRING/ WINTER BREAK	\$20/DAY	\$40/DAY	\$20/DAY
	CAMPS AVAILABLE AT CHAPARRAL OR DOUGLAS GLEN LOCATIONS		
SUMMER CAMP	FAMILIES WILL RECEIVE CAMP REGISTRATION PACAKGES EARLY SPRING. CAMP REGISTRAION CAN BE DONE WEEKLY OR FOR THE FULL SUMMER. FAMILIES NOT UTILIZING THEIR CHILD CARE SPACE DURING THE SUMMER WILL BE REQUIRED TO PAY A \$200/MONTH SPOT HOLD FEE TO GUARANTEE THEIR SPACE FOR FALL.		
FIELD TRIPS	INCLUDED		
DROP IN FEES	AM \$20.00 PM \$25.00 AM & PM \$45.00	EARLY DISMISSAL \$45.00 FULL DAY \$60.00 CAMP DAYS \$60.00	

<b>CRANSTON</b>	<b>GRADE 1 – 6 AM &amp; PM</b>	<b>KINDERGARTEN (In PM class)</b>
MONTHLY	\$490	\$840
EARLY DISMISSAL	INCLUDED	INCLUDED
ORGANIZATIONAL/ PD DAY	INCLUDED	INCLUDED
SPRING/ WINTER BREAK	\$20/DAY	INCLUDED
	CAMPS AVAILABLE AT CHAPARRAL OR DOUGLAS GLEN LOCATIONS	
SUMMER CAMP	FAMILIES WILL RECEIVE CAMP REGISTRATION PACAKGES EARLY SPRING. CAMP REGISTRAION CAN BE DONE WEEKLY OR FOR THE FULL SUMMER. FAMILIES NOT UTILIZING THEIR CHILD CARE SPACE DURING THE SUMMER WILL BE REQUIRED TO PAY A \$200/MONTH SPOT HOLD FEE TO GUARANTEE THEIR SPACE FOR FALL.	
FIELD TRIPS	INCLUDED	
DROP IN FEES	AM \$20.00 PM \$25.00 AM & PM \$45.00	EARLY DISMISSAL \$45.00 FULL DAY \$60.00 CAMP DAYS \$60.00

<b>MONSIGNOR SMITH</b>	<b>GRADE 1 – 6 AM &amp; PM</b>	<b>GRADE 1 – 6 AM or PM</b>
MONTHLY	\$505	\$380
EARLY DISMISSAL	INCLUDED	INCLUDED
ORGANIZATIONAL/ PD DAY	INCLUDED	INCLUDED
SPRING/ WINTER BREAK	\$20/DAY	\$40/DAY
	CAMPS AVAILABLE AT CHAPARRAL OR DOUGLAS GLEN LOCATIONS	
SUMMER CAMP	FAMILIES WILL RECEIVE CAMP REGISTRATION PACAKGES EARLY SPRING. CAMP REGISTRAION CAN BE DONE WEEKLY OR FOR THE FULL SUMMER. FAMILIES NOT UTILIZING THEIR CHILD CARE SPACE DURING THE SUMMER WILL BE REQUIRED TO PAY A \$200/MONTH SPOT HOLD FEE TO GUARANTEE THEIR SPACE FOR FALL.	
FIELD TRIPS	INCLUDED	
DROP IN FEES	AM \$20.00 PM \$25.00 AM & PM \$45.00	EARLY DISMISSAL \$45.00 FULL DAY \$60.00 CAMP DAYS \$60.00

<b>OUR LADY OF THE ROSARY</b>	<b>GRADE 1 – 6 AM &amp; PM</b>	<b>KINDERGARTEN (REGISTERED IN PM CLASS)</b>
MONTHLY	\$490	\$840
EARLY DISMISSAL	INCLUDED	INCLUDED
ORGANIZATIONAL/ PD DAY	INCLUDED	INCLUDED
SPRING/ WINTER BREAK	\$20/DAY	INCLUDED
	CAMPS AVAILABLE AT CHAPARRAL OR DOUGLAS GLEN LOCATIONS	
SUMMER CAMP	FAMILIES WILL RECEIVE CAMP REGISTRATION PACAKGES EARLY SPRING. CAMP REGISTRAION CAN BE DONE WEEKLY OR FOR THE FULL SUMMER. FAMILIES NOT UTILIZING THEIR CHILD CARE SPACE DURING THE SUMMER WILL BE REQUIRED TO PAY A \$200/MONTH SPOT HOLD FEE TO GUARANTEE THEIR SPACE FOR FALL.	
FIELD TRIPS	INCLUDED	
DROP IN FEES	AM \$20.00 PM \$25.00 AM & PM \$45.00	EARLY DISMISSAL \$45.00 FULL DAY \$60.00 CAMP DAYS \$60.00

<b>ST. MARGUERITE</b>	<b>GRADE 1 – 6 AM &amp; PM</b>	<b>KINDERGARTEN (REGISTERED IN PM CLASS)</b>
MONTHLY	<b>\$490</b>	<b>\$885</b>
EARLY DISMISSAL	<b>INCLUDED</b>	<b>INCLUDED</b>
ORGANIZATIONAL/ PD DAY	<b>INCLUDED</b>	<b>INCLUDED</b>
SPRING/ WINTER BREAK	<b>\$20/DAY</b>	<b>INCLUDED</b>
	<b>CAMPS AVAILABLE AT CHAPARRAL OR DOUGLAS GLEN LOCATIONS</b>	
SUMMER CAMP	<b>FAMILIES WILL RECEIVE CAMP REGISTRATION PACAKGES EARLY SPRING. CAMP REGISTRAION CAN BE DONE WEEKLY OR FOR THE FULL SUMMER. FAMILIES NOT UTILIZING THEIR CHILD CARE SPACE DURING THE SUMMER WILL BE REQUIRED TO PAY A \$200/MONTH SPOT HOLD FEE TO GUARANTEE THEIR SPACE FOR FALL.</b>	
FIELD TRIPS	<b>INCLUDED</b>	
DROP IN FEES	AM \$20.00	EARLY DISMISSAL \$45.00
	PM \$25.00	FULL DAY \$60.00
	AM & PM \$45.00	CAMP DAYS \$60.00

Upon registration, all fees are due and payable. Please refer to the current fee schedule to determine fees due. It is your responsibility to ensure all payments are received.

Because your child fills one of a limited number of spaces, your space must be paid for whether your child is present or not. Therefore, there is no exemption from fees for absence due to illness, vacation, or for any other reason. No credits can be given for days missed.

- A \$50.00 non – refundable registration fee is required for each child registering in the program.
- **Fees are due on the first day of each month, by post-dated cheque.** Families with special circumstances may request permission to post-date their cheques for the 15th of each month.
- Fees will not be prorated for any reason.
- Drop-in fees are to be prepaid at the beginning of each month for time booked. If your child is dropped off unexpectedly, drop-in fees for that day must be paid immediately or use of this service will be terminated.

### **Non – Payment of Fees**

Leaders will work with families to develop alternate payment arrangements. Long – term default on fees will result in the services of Juvenescence being terminated.

- Fees not paid by the **5th working day of the month** are subject to having the child’s enrolment suspended until all fees are paid in full.
- **A \$50.00 service charge will be charged on all NSF Cheques.**
- Any fees and fines in arrears must be paid by the first day of the following month or may result in termination of enrolment in the Program.

### **GOVERNMENT SUBSIDY**

Parents that cannot afford the full childcare fee are encouraged to apply for subsidy through Alberta Children’s Services.

Parents who receive subsidy must fill out and sign a separate form agreeing to subsidy policies regarding payment of parent portion or the loss of their subsidy due to an accumulation of unexplained absences. Parents must sign a form agreeing to allow Juvenescence to access their subsidy information.

### **TERMINATION OF SERVICES**

Juvenescence requires one full calendar month’s written notice to withdraw a child from the program. Failure to provide the minimum notice will result in an additional month’s fees being due. All outstanding fees are payable at the time notice is given.

## LATE PICK UP

There are no provisions for early or late drop-off or pick-up. Parents/guardians should phone the centre immediately if unforeseen circumstances prevent children from being picked up by 6:00pm. It is unfair for a staff member to have to keep their family waiting because someone is late and it is unfair to your child who is expecting you.

***A late fee of \$10.00 for the first 10 minutes or any portion thereof and \$1.00/minute for each additional minute will be charged for pick up of children after program closure. Late fees are per child and are payable to the program staff upon child pick up. The parent will be issued an invoice for the extra time to be paid to the centre within 24 hours.***

Parents will be asked to sign a statement that they have read, understood and will abide by the late pick up policy. Should a parent refuse to pay the late fee they may face immediate termination of their child's enrolment in the program, forfeiting any balance of fees paid for that month (for the portion of the month unused).

If late pick-up becomes reoccurring and problematic, all incidents will be documented and the Operator will become involved in an attempt to reach a satisfactory resolution culminating in a signed agreement between all parties. Should a satisfactory resolution not be reached, Centre services will be terminated for that family effective immediately.

## LOST CHILD PROCEDURES AND FEES

If your child does not show up after school and we are expecting them, they are considered lost until we locate them. The program will contact the parents and school in an effort to locate the child. If the parent does not answer the phone we are required to call the police for a lost child. ***Parents will be charged \$75.00 if the police are contacted and the child is with the parent.*** It is extremely important to contact the program if your child will be absent – our staff will look for them until we confirm their whereabouts.

## TAX RECEIPTS

Receipts for fees paid during the year will be provided in February each year.  
Field trip fees are not included on tax receipts as fees charged only cover the cost of activities.