



Contract & Fee Agreement

This agreement is entered into as of this _____ day of _____, 20__, by and between Juvenescence Child Development Centre Ltd and _____.

This agreement contains the terms agreed upon between Juvenescence and the Parent/Guardian for the care of:

Child: _____

Date of Birth: _____

Starting Date: _____

1. **REGISTRATION FEE:** Parent/Guardian agrees to pay a registration fee of \$_____ prior to the commencement of care.
2. **FEES:** The monthly fee will be \$_____ and is due and payable the 1st of the month by postdated cheques from September – June, Pre – Authorized Debit or cash. Fees are payable regardless of attendance.
3. **ADDITIONAL FEES:** The program option that you selected may have extra fees attached and are detailed below. Any fees with a 0 are included in your monthly fee.

| | | | |
|------------------|-------|---------------------|-------|
| AM Drop In | _____ | Camp Day Drop In | _____ |
| PM Drop In | _____ | Organization/PD Day | _____ |
| Early Dismissal | _____ | Spring/Winter Camp | _____ |
| Full Day Drop In | _____ | Field Trips | _____ |

Summer Camps operate under a separate fee schedule.

4. **LATE FEES:** Parent/Guardian agree to pay a late fee of \$10.00 for the first 10 minutes or any portion thereof and \$1.00/minute for each additional minute for picking up children after 6:00 pm. Late fees are per child and are payable to the program staff upon child pick up.
5. **RETURNED CHEQUES:** Returned cheques will result in a charge of \$50.00. Cash payment of fees may be required if monthly payments are returned by the bank on more than one occasion.
6. **TERM:** The child is considered enrolled in Juvenescence and fees payable until the Parent/Guardian provides a calendar month written notice. In the event that Juvenescence terminates care, a month's notice will be provided.
7. **CHILD ABSENCES:** The Parent/Guardian is required to provide notice any time their child will be absent from Juvenescence. When a child does not arrive in our care after school they are considered a missing child. The program then notifies the Calgary Police Authority and the

Calgary Licensing Authority. If your child is regularly absent without notifying the program, you may be charged fees incurred in staff time for reporting to licensing and searching for your child.

8. **NO CALL CHARGE:** In the event that parents cannot be reached to confirm that they have their child, we are required to notify the police of a missing child. Parents will be charged \$75.00 if the police are contacted.

The parties hereto have executed this Agreement as of the date and year first above written.

Parent/Guardian Signature

Juvenescence Director